

TEXTILES COMMITTEE

(Ministry of Textiles, Government of India)

Laboratory Division,

P. Balu Road, Prabhadevi Chowk,

MUMBAI- 400 025

Tel: 6652 7542 / 7543 / 7544 / 7519, Fax: 6652 7554,

Email: tclabmumbai@gmail.com Website: www.textilescommittee.nic.in**NOTICE INVITING TENDER**

Sealed tenders are invited in the prescribed format, from competent, experienced and technically & financially sound bidder who fulfills the eligibility criteria prescribed in the tender for printing the following items.

Sr.	Stationery items	Qty. required
1.	Custom Test Reports forwarding letters	
a)	Dy. Commissioner of Customs, JNPT Nhava Sheva (set of 1+1) A4 size, 60 gsm for White & 50 gsm for Light Pink. 1 st copy White, 2 nd copy Light Pink . Each pad containing 100 sets	10000 sets
b)	Dy. Commissioner of Customs, Ballard Estate, Mumbai-38 (set of 1+1) A4 size, 60 gsm for White & 50 gsm for Light Yellow 1 st copy White, 2 nd copy Light Yellow. Each pad containing 100 sets	2000 sets
c)	Dy. Commissioner of Customs, Mulund CFS Mumbai-81 (set of 1+1) A4 size, 60 gsm for White & 50 gsm for Light Green 1 st copy White, 2 nd copy Light Green. Each pad containing 100 sets	2000 sets
d)	Dy. Commissioner of Customs, Air Cargo Complex Sahar, (Set of 1+1) A4 size, 60 gsm for White & 50 gsm for Light Blue 1 st copy White, 2 nd copy Light Blue. Each pad containing 100 sets.	2000 sets
2.	Manuscript Report Format No. 02/25 (E)/ 01A4 size, 60 gsm White. Each pad containing 100 sets	10000 copies
3.	Manuscript Report Format No. 04/24 (Q)/02 A4 size, 60 gsm White (2 pages) Each pad containing 100 sets	15000 copies
4.	Test Report forms (1 logo) (Set of 1+2) Size A4, 80 gsm Executive Bond Paper, Packet of 300 sheets – Printing in 4 colours	500 packets
5.	Test Report forms (2 logos) (Set of 1+2) Size A4, 80 gsm Executive Bond Paper, Packet of 300 sheets – Printing in 4 colours	100 packets
6.	Internal Instruction Note (Quality). 01A4 size, 60 gsm White. Each pad containing 100 sets	6000 nos.
7.	Letterheads – Packet of 300 sheets A4 paper- 80 gsm	10 packets
8.	Pass Book Size : 140x200mm Quality of paper white paper 80gsm Text: Black Ink (Both sides) in English with Emblem in Red Ink Binding: Top & Bottom: White Card Paper in Glossy finish Pages: 60 + 4	200 nos.

Signature & date of bidder with Rubber stamp
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2. Tender document may be obtained from the address given above. Tender document can also be downloaded from our website www.textilescommittee.nic.in

3. TENDER SCHEDULE:

Last date of submission of tender : **30.04.2012 up to 5.00 pm**

Date of opening of tender : **02.05.2012 at 11.30 am**

4. Terms and condition:

1. Sealed tender with **EMD amount of ` 9,000.00** with relevant documents must reach Textiles Committee, Mumbai on or before due date given.
2. Price should be firm and free from all escalations.
3. Tender shall clearly state the address of firm for the purpose of future correspondence.
4. Tenderer should provide at least last three years financial position along with supporting documents like the copy of Income tax returns
5. All the pages of the tender document should be signed with seal by the bidder. Unsigned tenders will be rejected.
6. Price must be clearly written or typed in the bid format (Schedule) provided in the tender document without any cutting or over writing. In case of any cutting or over writing, the signature of the bidder should be put beside it.
7. Any other terms and conditions written or printed on the tender document by the bidder or otherwise sent along with the tender will not be accepted and will not be binding to Textiles Committee.
8. Textiles Committee reserves the right to accept or reject any tender or all received tenders without assigning any reason whatsoever.
9. Quantity order can be increased or decreased by the tender issuing authority.
10. The rates have to quoted only in the prescribed format given at the Schedule-I
11. Tenders, not in strict and full conformity with these instructions and conditions are liable to be rejected.

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12. In the event of the tender being submitted by the partnership firm it must be signed separately by each member thereof or in the event of the absence of any partner, on his behalf by a person holding a power of attorney authorizing him to do so or in the case of company the tender should be executed in the manner laid down in the said company's Articles of Association (copy of the Articles of Association to be attached duly stamped and attested). The signature on the tenders shall be deemed to be authorized signature.
13. The sealed cover super scribed "Tender for Printing & Supply of Stationery items" should reach to the Textiles Committee, Mumbai along with EMD on or before **30.04.2012 up to 5.00 pm**. Bids received after due date and time will not be accepted. Bids send through fax/e-mail will not be accepted.
14. Tender received will be opened in the presence of the tenderer who may be present at Textiles Committee, Mumbai. The tender will be opened on 02.05.2012 at 11.30 am.
15. The EMD of unsuccessful tenderer / bidder will be refunded to them within 30 days from the date of decision regarding acceptance of the tender.
16. The EMD deposit will be forfeited in the following circumstances
 - i. If a bidder withdraws his bid during the period of validity specified or makes modifications in terms and conditions of the tender before the said period
 - ii. If the successful bidder fails within the time limit to sign the contract and to deliver the goods.
17. Taxes if any like VAT, Sales Tax, Octroi may be shown separately.
18. The tender should be valid for 90 days.
19. Sample papers for each item must be attached with the tender.
20. The final proof should be approved in writing by the undersigned before printing.
21. On approval of final proof, delivery of the items should be completed within the schedule time of 20 days. In case of delay a penalty at the rate of 2% of the total value of the order will be imposed

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22. Any deviation from the final proof so approved will not be accepted and same will be returned back without making any kind of payment.
23. Specimen of the printing material is available in Laboratory. Sample of paper to be used should necessarily be sent along with the tender
24. In the event of any dispute the sole arbitrator will be the Secretary, Textiles Committee or any other officer appointed by him whose decision shall be final and binding on both the parties
25. Payments terms:
 - i. The payment will be made only after the satisfactory delivery of the printed material in the form of cheque / DD. No advance payments will be made.
 - ii. Statutory deductions like TDS and any other taxes, if applicable will be deducted while making the payments.

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SCHEDULE- I**Format for quoting the rate:**

Sr.	Stationery items	Qty. required	Rate	Total cost (`)
1	Custom Test Reports forwarding letters			
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8	Pass Book Size : 140x200mm Quality of paper white paper 80gsm Text: Black Ink (Both sides) in English with Emblem in Red Ink Binding: Top & Bottom: White Card Paper in Glossy finish Pages: 60 + 4	200 nos.		
	Taxes : VAT / Sales Tax / Octroi if any @			
	TOTAL COST INCLUSIVE OF ALL TAXES			
Terms & Conditions:				
i.	Delivery schedule			

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TEXTILES COMMITTEE

(Ministry of Textiles, Government of India)
Textile Laboratory & Research Center,
P. Balu Road, Prabhadevi Chowk,

MUMBAI- 400 025

Tel: 665 27 519, Fax: 665 27 554, Email: tclab@bom7.vsnl.net

No. TC/Lab/Mumbai/Printing/41/2011 (41)

13-Apr-12

Sub: Printing & supply of stationery items.

Sir,

Textiles Committee Laboratory, Mumbai hereby invites tenders for printing and supply of stationery items as per the details given in the tender document enclosed herewith. The specimens of printing materials can be seen on any working day between 10.30 am to 5.00 pm.

2. Tender completed in all aspect should be submitted in sealed cover superscribing **“Tender for printing & supply of stationery items.”** **Last date for the receipt of tender is 30.04.2012.**

Yours faithfully,

(KARTIKAY DHANDA)
Director (Laboratories)

TEXTILES COMMITTEE
(Ministry of Textiles, Government of India)
P. Balu Road, Prabhadevi Chowk,
Prabhadevi, Mumbai- 400 025
Tel: +91-22-66527542 / 544

NOTICE INVITING TENDERS

Textiles Committee is inviting Tenders for the printing & supply of stationery items for the Laboratory of Textiles Committee. Tender documents can be obtained from the office address given above. Tender documents can also be down loaded from the website of Textiles Committee at www.textilescommittee.gov.in from **16.04.2012**. The Earnest Money Deposit (EMD) of ` **9,000.00** has to be submitted in the form of DD / Banker's cheque as per the details given in the Tender. **LAST DATE FOR SUBMISSION OF DULY FILLED UP SEALED Tender at the above address is 30.04.2012 up to 3.00 p.m.**