

(On Company's Letter Head)
Letter for submission of Quotations

To

The Secretary,
Textiles Committee,
P Balu Road, Prabhadevi Chowk,
Prabhadevi, Mumbai- 400025

Subject: Supply and installation of biometric device for finger print attendance system with attendance software and webcam.

Sir / Madam,

Having examined the Quotations invitations letter on the supply and installation of biometric device finger print attendance system with attendance software and webcam as detailed in your quotation letter, specifications etc., and having understood the provisions and requirements and all other factors, we hereby submit our offer for the supply of the proposed system in accordance with the terms and conditions and confirm our acceptance to execute the order within the specified time period at the rates quoted by us.

After acceptance of the quotations, if we fail to complete the supply of the items as per the order, we agree that the Secretary, Textiles Committee shall have full authority to cancel our order with no obligation on their part.

We further confirm that:

- a) We have sufficient qualified manpower and necessary materials and after sales support to execute the order efficiently in the specified time schedule.
- b) We further confirm that the points of the quotations letter have been read, understood and signed and there is no deviation / discrepancy.

Signature
with stamp and date