

No.4 /15/2013-MR Vol-I

3rd April, 2017

Sub: Printing & supply of 100 copies of report entitled "Market for Textiles & Clothing: National Household Survey 2015".

Sir,

Market Research Wing of Textiles Committee, Mumbai hereby invites quotations for printing and supply of 100 copies of report entitled "Market for Textiles & Clothing: National Household Survey 2015" as per the specifications enclosed at Annexure- II.

2. Accordingly, the rate for printing & supply of above items may be quoted as per the format given at Annexure-II. The terms & conditions are enclosed at Annexure-III. The organisation profile may duly filled in at Annexure- I enclosed.

3. Sealed quotation superscribing "**Quotation for printing & supply of 100 copies of report**" may be submitted by Courier / hand delivery to this office. **Last date for submission of quotation is on or before 18th April 2017 at 17 hrs.**

Yours faithfully,

(T.K. ROUT)
Dy. Director (MR)

Encl: a/a.

Organisation Profile

Sr. No.	Particulars	Details
1.	Name & Address of printer	: _____ _____ _____ _____ _____
2.	Name of contact persons & related details	: _____ Ph: _____ Mobile: _____ e- mail: _____ Fax: _____
3.	Year of establishment	: _____
4.	List of Clients (Name & place may be mentioned)	: _____ _____ _____ _____ _____ _____ _____

**Specifications for printing of Annual report “Market for Textiles & Clothing:
National Household Survey 2015”**

A. Details of specification for printing

1. Title of book : **Market for Textiles & Clothing: National Household Survey 2015**
2. Book size : 28 cms X 22 cms
3. No. of copies to be printed : **100** (One hundred only)
4. Approximate total page (excluding cover) : 315 pages (approx.) ± 25 (It also includes Tables and Annexure)
5. Type of printing : Offset Designing & Printing: inclusive of cover page, graphs and charts in four colours (as per sample)
 - a. Cover page printing & paper quality (Four colours) : Four pages in four colours 300 gsm Sinner Art Card (with mat lamination) (enclose sample paper)
 - b. Printing of Advertisements (Four colours) : In four colours (two advertisement to be printed - 1 each in 1st inside and 2nd last inside cover). Two advertisements are to be given separately on 300 gsm sinner art card
 - c. Printing of Text in 260 pages (Four colours and /or two colours separately) : In four colours on 90 gsm sunshine (including graphs and charts (enclose sample paper).
6. Report in CD Form
 - a. Report in good quality CD(PDF file) : 100 Nos
 - b. Flap for inserting report in CD (in PDF file) : 100 Nos. (with title of report)
7. Perfect Binding : 100 Nos
8. a. Printing cost (in Rs.) for 100 Nos. : Rs. _____
- b. Vat (%) : Rs. _____
- c. Total amount quoted (In Rs.) : Rs. _____

The total printing charges for 100 copies of the report for 2015 will be Rs. _____ (Rupees _____ only)

Place:

Signature with designation

Date:

Company stamp:

TERMS & CONDITIONS

1. The printing material will be provided by us in CD in MS Word format, which should be page-set as per our requirement. Please note that the total pages to be printed may increase or decrease after page setting and the final bill will be adjusted accordingly.
2. Sample papers must be attached with the quotation.
3. Printing should be done as per the specification detailed at Annexure- II. The proof should be sent in duplicate. The officer of the MR Wing of Textiles Committee will certify the proof prior to actual printing.
4. Any deviation from the final proof so approved will not be accepted and same will be returned back without making any kind of payment.
5. The rates for printing shall be quoted as per the format given at Annexure-III
6. The printer shall be responsible for the satisfactory delivery of the items inside the premises of the MR Wing of Textiles Committee and arrange for replacement of the items, if found to be defective, damaged or non-compatible with the specification, forthwith at no additional cost to Textiles Committee.
7. Delivery of items should be **within 15 days from the date of approval of final proof.**
8. Payment will be made by cross Multi-city cheque drawn on SBI or NEFT/RTGS only after satisfactory supply of the items ordered and submission of Bill to the MR Wing of Textiles Committee, Mumbai. Payment for part supply will not be entertained.
9. No advance payments will be made.
10. Statutory deductions like TDS and any other taxes, if applicable will be deducted while making the payments.
11. The quotation should be valid for 60 days.
12. Textiles Committee reserves the right to accept or reject any or all quotations without assigning any reason whatsoever.
13. In the event of any dispute, the sole arbitrator will be the Secretary, Textiles Committee or any other officer appointed by him whose decision shall be final and binding on both the parties.
14. In case, any dispute arises in transacting the contract, the jurisdiction will be at Mumbai.

15. **EMD:** Interest free EMD of Rs.4000/- (Four Thousand) by way of demand Draft to be submitted along with bids. **Non submission of requisite EMD shall reject the bids. However registered printers/printing firms with Textiles Committee need not submit EMD along with bids.** The EMD of unsuccessful bidder shall be returned back within 45 days after selection of successful bidder.
16. **Performance Security:** The successful bidder shall deposit 5% of the total value of contract with Textiles Committee by way of DD as interest free security deposit. In case of non satisfactory performance or breach of contracts the performance security @ 5% so deposited with Textiles Committee shall be forfeited.
17. **Non declaration of compliance as started in the enclosed format for submission of bid shall reject your bid.**
18. Any other condition stipulated at the time of placing the orders have to be complied with.
19. **Submission of Bid:** The bid shall be on the letterhead of the part in a sealed cover super scribing " Bids for printing & supply of report entitled "Market for Textiles & Clothing: National Household Survey 2015" and shall be submitted to the undersigned by the post/ Courier/ hand delivered at the Textiles Committee, M.R Division, 2nd Floor, P. Balu Road, Prabhadevi Chowk, Prabhadevi, Mumbai - 400025, on or before 5.00PM on 08.03.2017. The bids so received shall be entered in inward Register & kept in Sealed Tender Box for opening by Purchase Committee of Textiles Committee.
20. **Opening of Bids:** The bids will be opened on 08.03.2017 at 5.00PM at the above address by the Purchase Committee. Bidders, if so desire, may be present during the opening of bids at the scheduled date and time.
